

What if I have completed multiple learning opportunities and would like recognition for all of them?

Subject to satisfactory learner reflection, only one learning activity will be recognised per submitted form. If you are applying for multiple forms of learning at once, this will show as a combined total on your Coach Secure Area.

If I have already completed my 8 'online CPD Credits' can I apply for more online course credits? (Whether LTA courses or otherwise)

Yes. The technology currently restricts coaches to 8 CPD credits for LTA online courses. Through the Independent Learning process, we are opening up CPD and learning to allow for more than 8 credits through online courses. However, courses undertaken after the 8 credits limit has been reached cannot be LTA online courses to be considered through Independent Learning recognition. After completion you can apply for formal independent learning recognition.

When will I hear back?

Please allow up to 14 days for us to review your Independent Learning form and process any CPD credits you have applied for. If your Accreditation expiry date is within the next 14 days, then please use the [Contact Us Form](#) and we will try to prioritise your application.

Why does my Coach Secure Area list that I have only been allocated 1 CPD credit when I applied for more?

If you are reading '1' credit for Independent Learning from the circle next to that course under your 'Completed' tab (in between Upcoming Courses and Archived), then this is simply because that is how the credits exist at course-level in our database, and this of course changes based on what kind of Independent Learning coaches apply for on an individualised basis. The number under 'Your CPD credits summary' is most accurate, as this is tailored to you, whilst the circle next to the Independent Learning course is simply a generic number because we are currently unable to alter that programming. If you believe your credit total to be incorrect, then get in touch via the Contact Us form and we will be happy to investigate.

How do I know that my form has been submitted successfully?

An email will be sent to you, which will include a reference number as well as the summary of your submission. You will also see a "Thank you" box at the end of the process.

Thank you

Your form has been successfully submitted. You will receive CPD credit(s) in your Coach Secure Area once your application has been reviewed. Processing your application may take up to 14 days. In the unlikely event that your credits are not displaying on your Coach Secure Area 14 days after submission, you can get in touch via the [LTA Contact Us form](#).

Please complete the following feedback survey to provide us with your thoughts about the Independent Learning experience. This is optional, but will help us listen and make improvements.

[Feedback survey](#)

For your own reference and future reflection on your independent learning practice, please do download your receipt of application below.

[Printable Receipt](#)
Reference #: 15725016
[Submit Another Response](#)

Do I need to go through The Independent Learning Form when I watch the LTA monthly series of webinars?

If you attend the webinar live, your CPD credit will appear in your Coach Secure Area the following day automatically. However, once this chance has been missed and you opt for watching the recorded version, reflection on learning will be required through Independent Learning.

How will I know if my independent learning form has been rejected?

Once the form has been successfully submitted, the LTA will contact you if your submission has been rejected, which could be for lack of documentation (i.e., a face-to-face workshop with no certificate of completion), self-reflection where it is clear no learning occurred, etc.

Can I save and return to the form again?

The process of going through the form can only be done once, therefore all the information added to the form will be deleted if this one is not completed and submitted.

My Mentor is not an LTA/Deloitte mentor, can I still apply for Independent Learning credits?

Currently we only accept forms related to mentees who undertook some training with either one of our LTA mentors or one of our Deloitte Business Champions. Anything outside of this range would not be considered as Independent Learning.

How long do my Independent Learning credits last once I get them in terms of renewing my accreditation?

They would last 12 months, counting from the day they were awarded and appear on your Coach Secure Area.