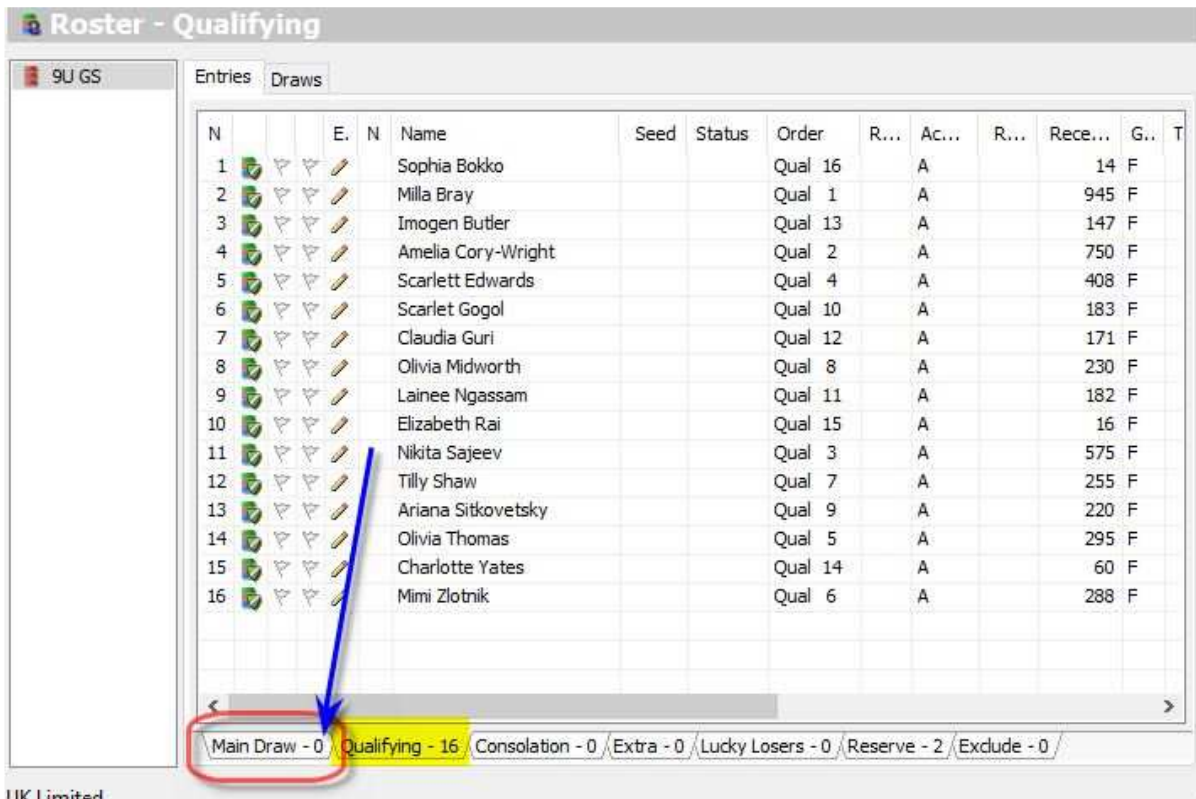


## Appendix 1

### 9U Events – Draw Setup Process (Step-by-Step Guide)

For 9U events which have 16 players, when you receive the TTP file then ALL players should appear on the QUALIFYING roster. There should be no players on the main draw roster. If this is not the case then please refer to your WRT organiser.



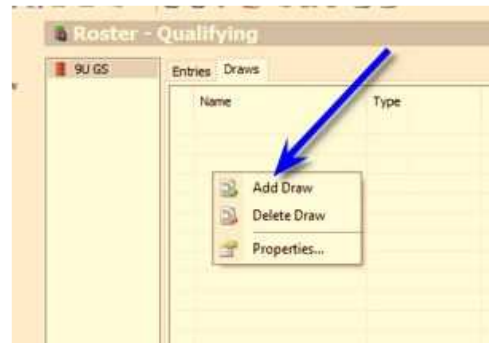
The format of a 16-player WRT event is as follows:

- 4 x 4 player round-robin qualifying groups
- Players who finish 1<sup>st</sup> or 2<sup>nd</sup> in their group progressing to an 8-player compass MAIN DRAW
- Players who finish 3<sup>rd</sup> or 4<sup>th</sup> in their group progressing to an 8-player compass EXTRA MATCHES DRAW. **Please note that this section of the draw is NOT a consolation event and must not be referred to as such.** Otherwise players/parents will expect to receive consolation recent form points.

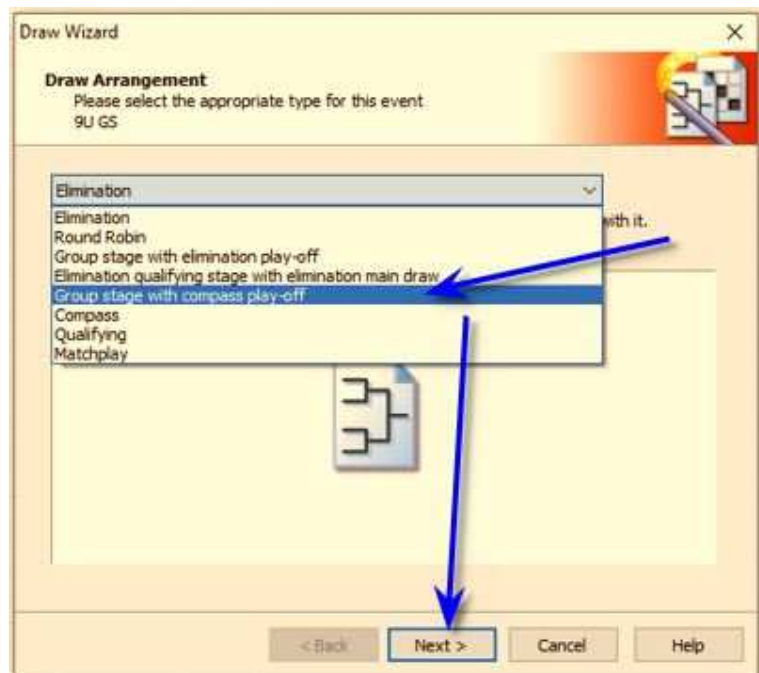
(The consolation event is the left-hand side of the main draw)

The correct process for setting this up is as follows:

- (1) Right-click on the **draws** tab and choose **Add Draw**

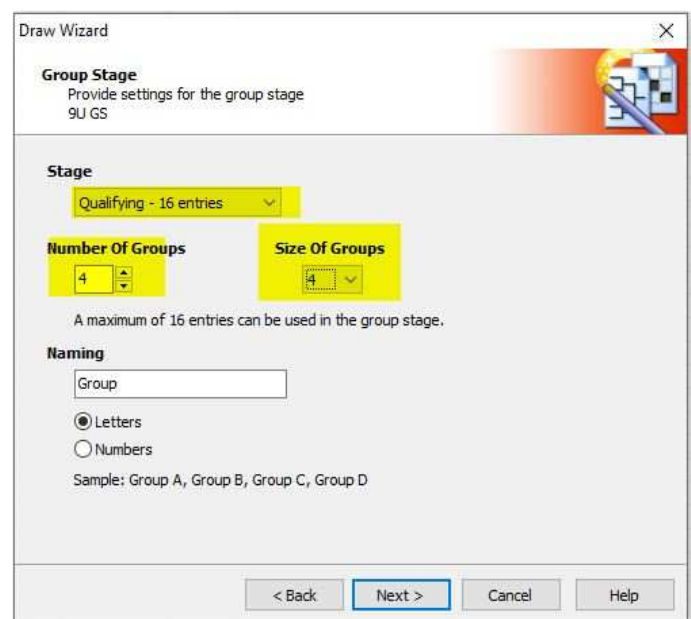


- (2) Select “**Group stage with compass draw play-off**” and click on **Next>**



- (3) Make sure that:

- Stage** is set to “Qualifying”
- Number Of Groups: **4**
- Size Of Groups: **4**
- Click **Next>**



- (4) Choose “Nr’s 1 and 2” and also tick the “Create extra playoffs for Nr’s 3 and 4

Click **Next>**

Draw Wizard

**Links**  
Please select the number of links to the main draw  
9U GS

**Winner Only**  
Only the winner of each group forwards to the main draw.  
 Create extra playoff for Nr's 2,3,4

**Nr's 1 and 2**  
Both the winner and the runner up move forward to the main draw. They will be placed in opposite halves of the draw.  
 Create extra playoff for Nr's 3 and 4

**None**

The following links can be added but will not be forwarded automatically.

Best nr 2  
 Best nr 3

If you want to create additional links you can do this using [draw - links] from the main menu.

< Back   **Next >**   Cancel   Help

- (5) On the next screen, accept the default settings and click **Next>**

Draw Wizard

**Play-off Stage**  
Provide settings for the play-off stage  
9U GS

**Stage**  
Main Draw - 0 entries

**Size**  
8

**Name**  
9U GS

**Playoff**  
<None>

**Position**  
1

< Back   **Next >**   Cancel   Help

- (6) on the **Layout** tab, please tick **Status** and **County** and click on **Next>**

(these settings are recommended rather than mandatory)

Draw Wizard

**Layout**  
Select the footer and the extra columns to be displayed on each draw  
9U GS

Footer: <None>

Columns:

Column	Selected
Member ID	<input checked="" type="checkbox"/>
Level	<input type="checkbox"/>
Date of Birth	<input type="checkbox"/>
Status	<input checked="" type="checkbox"/>
Ranking	<input type="checkbox"/>
District	<input type="checkbox"/>
Club	<input type="checkbox"/>
City	<input type="checkbox"/>
County	<input checked="" type="checkbox"/>
Country	<input type="checkbox"/>
Flag	<input type="checkbox"/>

< Back   Next >   Cancel   Help

- (7) The screen shown to the right will be displayed although changes will be needed to the fields highlighted in yellow and orange.

Click on **Finish** to move to the next screen in order to make these changes.

Draw Wizard

**Finish**  
Please verify all your settings before proceeding  
9U GS

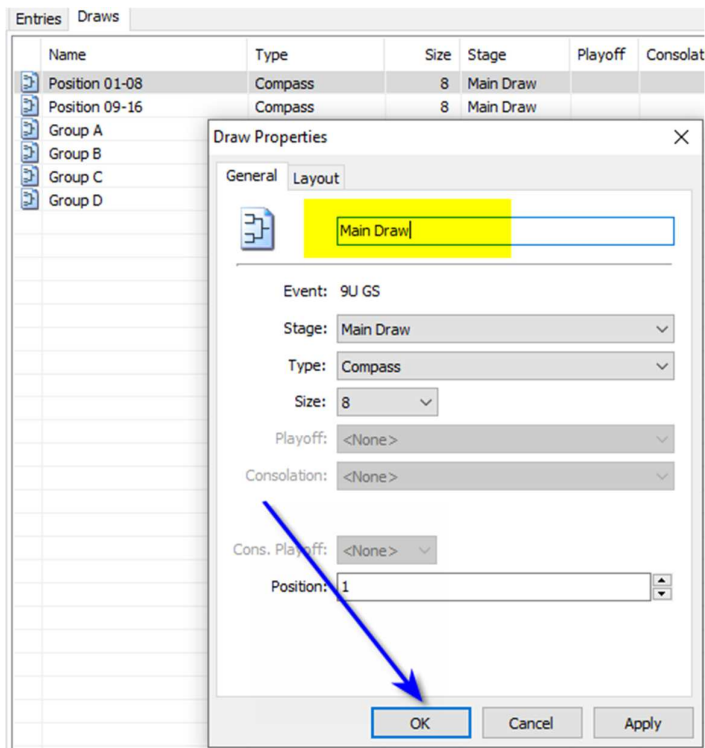
Name	Type	Size	Stage	Pla...	Con:
Group A	Round Robin	4	Qualifying		
Group B	Round Robin	4	Qualifying		
Group C	Round Robin	4	Qualifying		
Group D	Round Robin	4	Qualifying		
Position 01-08	Compass	8	Main Draw		
Position 09-16	Compass	8	Main Draw		

<   >

< Back   Finish   Cancel   Help

- (8) Double-click on “Position 01-08” and change the description to “Main Draw” as shown

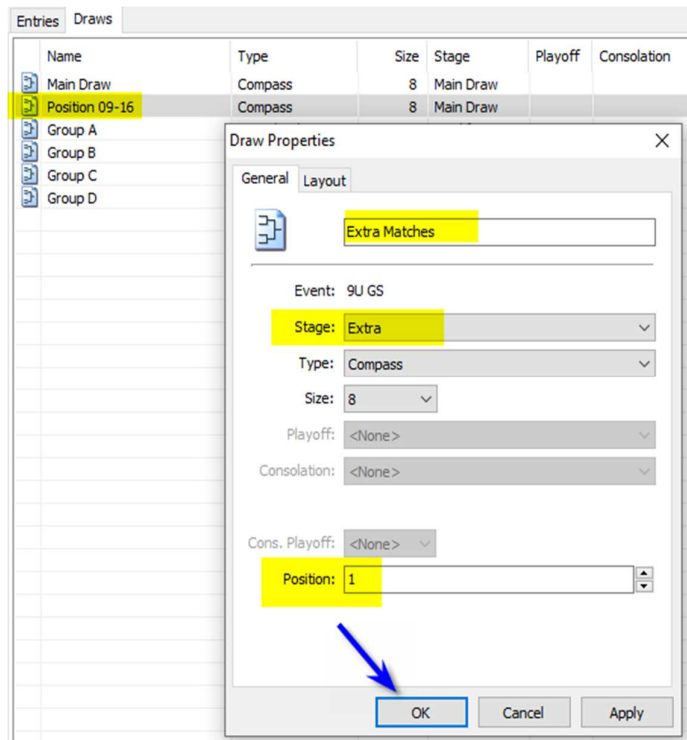
Click on **OK**









- (9) Double-click on “Position 09-16” and update the following:

- Change “Position 09-16” to “**Extra Matches**”
- Change **Stage** to “**Extra**”
- Change Position from 9 to **1**

Click on **OK**



(10) The “Draws” tab should show as follow:

	Name	Type	Size	Stage	Playoff	Consolation	Cons.Playoff	Position
	Main Draw	Compass	8	Main Draw				1
	Group A	Round Robin	4	Qualifying				1
	Group B	Round Robin	4	Qualifying				1
	Group C	Round Robin	4	Qualifying				1
	Group D	Round Robin	4	Qualifying				1
	Extra Matches	Compass	8	Extra				1

Do check these settings carefully before continuing. If everything is done correctly TTP will automatically forward players from the round-robin qualifying groups to either the Main Draw or “Extra Matches” Draw, depending on where they finish in the group.